Central Wisconsin Community Action Council, Inc. PBP Committee Meeting Minutes April 12, 2013

Present: Bill Gomoll, John Wenum, John Atkinson, Scott Beard, Charlie Krupa, Sandy Wormet,

John Earl and Renee Greenland

Excused Absence: Joan Smoke and Denise Herbst

Staff: Fred Hebert, Ed Czerkas, George Thompson, and Donna Lynch

Guests: Muriel Harper

1. Bill Gomoll called the meeting to order and roll call was taken with eight members present.

- 2. Motion passed by unanimous vote approving the agenda and minutes of the March 8, 2013 PBP Committee meeting.
- 3. Ed presented the report on buildings maintenance and repairs. Estimates are being gathered for sign repair at the Adams office; elevator phone at the Wisconsin Dells office has been repaired; snow removal is being contracted as needed; a hot water issue at Kirk-Wood is being addressed; and one apartment at Kirk-Wood is being prepared for tenancy.
- 4. Fred mentioned that after our meetings today we will travel to Glenville Timberwrights in Baraboo for lunch and a tour.
- 5. Annual submission of Property Tax Exemption requests has been completed for our apartment buildings.
- 6. Fred reported we currently make annual Payments in Lieu of Taxes of \$1,600 for Wyona Lake Apartments and \$5,000 for Pine Grove. After discussion motion was approved by unanimous vote to review the annual PILOT payment with the City of Adams for a possible reduction.
- 7. Fred reported we nominated Carla Lafferty for the Self-Sufficiency Award through WISCAP as a model representing all CAP Agencies and the work they do throughout the State of Wisconsin. If selected, the award will be presented at the annual WISCAP meeting being held on May 1st at the Concourse hotel in Madison. Board members are welcome to attend.
- 8. The HOME grant application for Rolan's Senior Village will be submitted in April. The Federal Home Loan Bank Grant for the project is due in June. After discussion, motion was approved by unanimous vote to request \$6,000 per unit on the application.
- 9. Publicity activities are continuing regarding the Senior Housing Project on Lot 2 with articles in the Dells Events, a Senior Housing Needs Survey, and presentation at the Kilbourn Library at 5:00 pm on April 30th.
- 10. Bill reported a site engineering meeting with discussion of Rolan's Senior Village and Lot 2 review of properties.

- 11. Renee reported the warming center in Baraboo was at maximum capacity and her desire to volunteer there; she also provided positive feedback on the Board/Fundraising Seminar recently attended.
- 12. Next Meeting May 10, 2013